

Friends of the Cuba Library, Inc.

CCC Report 6-26-24

The CCC Committee met in the community room at 6pm on the 26th. We have all but 2 servers committed. Cindy has gone more for new pourers with veterans to help or substitute in. Lynn and Cindy will start calls mid-July for food. Alco window is available, set up will be July 8th. Lynn and her sister have a few ideas with large cardboard boxes and a mouse. Chloe will design something that explains more of who the 'Friends' are for the window also. The Palmer tables are available. We will set up who gets them when it gets closer. The plates and napkins are purchased. We paid \$41.82 for 240 plates, 400 napkins, glue sticks for the centerpieces and a stack of plastic bowls from Hoppy Lobby. We need no supplies for the in-person dates. The tickets have been cut; Lynn took them home to number them for us. We will be needing \$100 for petty cash. Passed around the posters, everyone took some to pass out. Lynn took the TY cards home to finish cutting. We are hoping to have the 'Friends' Board sign them at the next meeting. We mailed out 122 sponsorship letters. My aunt from WI helped me with them. She also helped me with the centerpieces. The liquor permit was submitted on June 11th and paid for, with tax and fee it was under \$38. The chocolate this year we would like to purchase at cost from Sarah Bradley, 10lbs of dark chocolate espresso beans and 10lbs milk chocolate cranberries. The QR code is done completely. Feel free to purchase your tickets. Workers of the event are the only ones to use the discount code. I already had approval to print the TY's and stay hydrated. We plan on meeting August 1st at 6pm in the community room to start setting up for downstairs and when the library closes at 8pm we will move upstairs to finish what we can. We will start accepting food at 2pm on the 2nd. Flowers will be picked that morning and put together at the library also, time TBD. Our next CCC Committee meeting will be July 24th at 6pm in the community room to go over final details.

Needing approval from the Board for:

- \$100 for petty cash for ticket sales
- Spending no more than \$100 for the chocolate from Sarah Bradley